

**FORM  
LB-20**

**RESOURCES  
General Fund**

District Operations

**Sherman County SWCD**

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION District Operations	Budget for Next Year 2020-2021			
	Actual		Adopted Budget This Year Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-2018	First Preceding Year 2018-2019						
1	590,918	692,200	705,405	1 Available cash on hand* (cash basis) or	731695			1
2				2 Net working capital (accrual basis)				2
3	3535	2359	3000	3 Previously levied taxes estimated to be received	3000			3
4	1396	2348	1000	4 Interest	15000			4
5				5 Transferred IN, from other funds				5
6				6 <b>OTHER RESOURCES</b>				6
7	0	0	0	7 BPA				7
8	23546	23546	24000	8 ODA Funds	25000			8
9	0	0	0	9 OWEB Admin	27337			9
10	0	0	0	10 Refunds	0			10
11	40178	40370	40000	11 SIP & Community Service Fee	41000			11
12	4822	1373	5000	12 Other Resources	8000			12
13	6290	1681	3000	13 Tree Sale	3500			13
14	0	140610	350000	14 NRCS Funds	0			14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	670685	904487	1131405	29 Total resources, except taxes to be levied	854532	0	0	29
30			108790	30 Taxes estimated to be received	115749			30
31	107629	109808		31 Taxes collected in year levied				31
32	<b>778,314</b>	<b>1,014,295</b>	<b>1,240,195</b>	32 <b>TOTAL RESOURCES</b>	<b>970281</b>	<b>0</b>	<b>0</b>	32

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY**

**FORM  
LB-30**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

General Fund

Sherman County SWCD

	Historical Data			REQUIREMENTS FOR: <u>District Operations</u>	Budget For Next Year 2020-2021				
	Actual		Adopted Budget This Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2017-2018	First Preceding Year 2018-2019							
<b>1</b>				<b>1</b>	<b>PERSONNEL SERVICES</b>			<b>1</b>	
2	6,985	24,357	61,000	2	Salary-District Manager	68,276			2
3	1,802	1,937	4,000	3	Payroll Expense	3,500			3
4	1,590	2,150	9,000	4	Insurance	11,000			4
5	85	765	2,000	5	Retirement	2,200			5
6				6					6
7				7					7
<b>8</b>	<b>10,462</b>	<b>29,210</b>	<b>76,000</b>	<b>8</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>84,976</b>	<b>0</b>	<b>0</b>	<b>8</b>
<b>9</b>	<b>1.00</b>	<b>0.50</b>	<b>1.00</b>	<b>9</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>9</b>
<b>10</b>				<b>10</b>	<b>MATERIALS AND SERVICES</b>			<b>10</b>	
11	4,737	5,988	4,500	11	Dues and Insurance	5,500			11
12	250	3,064	2,000	12	Meetings	2,000			12
13	4,806	3,100	5,000	13	Office Operations	5,000			13
14	7,831	7,193	10,000	14	Professional fees	12,000			14
15	348	199	1,000	15	Training	1,000			15
16	43	238	1,000	16	Travel	1,500			16
17	46	2,877	5,000	17	Vehicles	5,000			17
18	6,557	1,681	4,000	18	Tree Sale	4,000			18
19	0	167,613	285,000	19	SWCD Contracted Services	5,000			19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
<b>27</b>	<b>24,618</b>	<b>191,953</b>	<b>317,500</b>	<b>27</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>41,000</b>	<b>0</b>	<b>0</b>	<b>27</b>
<b>28</b>				<b>28</b>	<b>CAPITAL OUTLAY</b>			<b>28</b>	
29	0	14,074	0	29	Equipment	0	0	0	29
30	0	0	40,000	30	Capital	40,000			30
31				31					31
32				32					32
33				33					33
34				34					34
<b>35</b>	<b>0</b>	<b>14,074</b>	<b>40,000</b>	<b>35</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>35</b>
<b>36</b>	<b>35,080</b>	<b>235,236</b>	<b>433,500</b>	<b>36</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>165,976</b>	<b>0</b>	<b>0</b>	<b>36</b>

**FORM  
LB-30**

**REQUIREMENTS SUMMARY**  
**NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**  
 General Fund  
 Sherman County SWCD

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2020-2021			
	Actual		Adopted Budget This Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-2018	First Preceding Year 2018-2019						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2	0	0	0	2				2
3				3				3
4	0	0	0	4 <b>TOTAL PERSONNEL SERVICES</b>	0	0	0	4
5				5 <b>Total Full-Time Equivalent (FTE)</b>				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 <b>TOTAL MATERIALS AND SERVICES</b>	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 <b>TOTAL CAPITAL OUTLAY</b>	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 <b>TOTAL DEBT SERVICE</b>	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19	36,034	67,988	60,000	19 County Cost Share Program	75,000			19
20	15,000	15,000	15,000	20 Watershed Projects & Weed Projects	15,000			20
21	51,034	82,988	75,000	21 <b>TOTAL SPECIAL PAYMENTS</b>	90,000	0	0	21
22				22 INTERFUND TRANSFERS				22
23	10,000		0	23 Education Reserve Fund	8,000	0		23
24	0	0	259,500	24 General Operating Reserve Fund	0			24
25				25				25
26				26				26
27				27				27
28	10,000	0	259,500	28 <b>TOTAL INTERFUND TRANSFERS</b>	8,000	0	0	28
29			100,000	29 <b>OPERATING CONTINGENCY</b>	150,000			29
30	61,034	82,988	434,500	30 <b>Total Requirements NOT ALLOCATED</b>	248,000	0	0	30
31	96,114	318,224	433,500	31 <b>Total Requirements for ALL Org.Units/Progams within fund</b>	165,976			31
32				32 Reserved for future expenditure				32
33	700,726			33 Ending balance (prior years)				33
34			300,723	34 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>	556,305			34
35	857,874	401,212	1,168,723	35 <b>TOTAL REQUIREMENTS</b>	970,281	0	0	35

**FORM  
LB-20**

**RESOURCES**  
**Watershed Improvement Fund**  
(Fund)

**Sherman County SWCD**  
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2020-2021			
	Actual		Adopted Budget This Year Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-2018	First Preceding Year 2018-2019						
1	89401	110906	121691	1 Available cash on hand* (cash basis) or	165781			1
2				2 Net working capital (accrual basis)				2
3				3 Previously levied taxes estimated to be received				3
4				4 Interest				4
5				5 Transferred IN, from other funds				5
6				6 <b>OTHER RESOURCES</b>				6
7	0	0	0	7				7
8	152516	139980	277500	8 OWEB Project Grants & Capacity	295797			8
9	54942	54942	55000	9 ODA Grants	72900			9
10	2378	9998	23000	10 CREP Tech	12000			10
11	9329	7944	15000	11 DEQ	0			11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	308566	323770	492191	29 Total resources, except taxes to be levied	546478	0	0	29
30				30 Taxes estimated to be received				30
31				31 Taxes collected in year levied				31
32	<b>308566</b>	<b>323770</b>	<b>492191</b>	32 <b>TOTAL RESOURCES</b>	<b>546478</b>	<b>0</b>	<b>0</b>	32

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY**

**FORM  
LB-30**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

Watershed Improvement Fund  
Sherman County SWCD

	Historical Data			REQUIREMENTS FOR: <u>Watershed Services</u>	Budget For Next Year 2020-2021			
	Actual		Adopted Budget This Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-2018	First Preceding Year 2018-2019						
1				1 PERSONNEL SERVICES				1
2	95,848	87,529	86,910	2 Salary-Watershed Coordinator, Assistant	83,032			2
3	8,474	6,180	8,500	3 Payroll Expense	10,000			3
4	14,067	12,065	16,000	4 Insurance	22,000			4
5	657	68	2,000	5 Retirement	2,000			5
6				6				6
7				7				7
8	<b>119,046</b>	<b>105,843</b>	<b>113,410</b>	8 <b>TOTAL PERSONNEL SERVICES</b>	<b>117,032</b>	<b>0</b>	<b>0</b>	8
9	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	9 <b>Total Full-Time Equivalent (FTE)</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	9
10				10 MATERIALS AND SERVICES				10
11	8,060	6,008	10,000	11 Office Operations	10,000			11
12	2,840	3,053	6,000	12 Professional Fee	8,000			12
13	520	2,299	3,000	13 Training	2,500			13
14	3,257	3,502	6,000	14 Travel	4,000			14
15	2,833	57	10,000	15 Equipment	5,000			15
16	0	2,349	3,000	16 Dues & Insurance	3,500			16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27	<b>17,510</b>	<b>17,269</b>	<b>38,000</b>	27 <b>TOTAL MATERIALS AND SERVICES</b>	<b>33,000</b>	<b>0</b>	<b>0</b>	27
28				28 CAPITAL OUTLAY				28
29				29				29
30				30				30
31				31				31
32				32				32
33				33				33
34				34				34
35	<b>0</b>	<b>0</b>	<b>0</b>	35 <b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	35
36	<b>136,556</b>	<b>123,112</b>	<b>151,410</b>	36 <b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>150,032</b>	<b>0</b>	<b>0</b>	36

**FORM  
LB-30**

**REQUIREMENTS SUMMARY**  
**NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**  
 Watershed Improvement Fund  
 Sherman County SWCD

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2020-2021			
	Actual		Adopted Budget This Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-2018	First Preceding Year 2018-2019						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 <b>TOTAL PERSONNEL SERVICES</b>	0	0	0	4
5				5 <b>Total Full-Time Equivalent (FTE)</b>				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 <b>TOTAL MATERIALS AND SERVICES</b>	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 <b>TOTAL CAPITAL OUTLAY</b>	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 <b>TOTAL DEBT SERVICE</b>	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19	61,104	78,967	175,000	19 Watershed projects	227,297			19
20				20				20
21	<b>61,104</b>	<b>78,967</b>	<b>175,000</b>	21 <b>TOTAL SPECIAL PAYMENTS</b>	<b>227,297</b>	0	0	21
22				22 INTERFUND TRANSFERS				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28	0	0	0	28 <b>TOTAL INTERFUND TRANSFERS</b>	0	0	0	28
29			60,000	29 <b>OPERATING CONTINGENCY</b>	100,000			29
30	61,104	78,967	235,000	30 <b>Total Requirements NOT ALLOCATED</b>	327,297	0	0	30
31	123,964	136,555	151,410	31 <b>Total Requirements for ALL Org.Units/Progams within fund</b>	150,032			31
32				32 Reserved for future expenditure				32
33	82,382	89,032		33 Ending balance (prior years)				33
34			66,609	34 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>	69,149			34
35	<b>267,450</b>	<b>304,554</b>	<b>453,019</b>	35 <b>TOTAL REQUIREMENTS</b>	<b>546,478</b>	0	0	35

**FORM  
LB-11**

This fund is authorized and established by resolution / ordinance number 1-10-1 on (date) 04/29/2010 for the following specified purpose:

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: **2020**

To maintain continuity of service & operation of personnel and equipment

**General Operating Reserve Fund**  
(Fund)

Sherman County SWCD  
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2020 - 2021			
Actual		Adopted Budget Year 2019 - 2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2017 - 2018	First Preceding Year 2018 - 2019						
			1	RESOURCES			1
	465000	465000	2	Cash on hand * (cash basis), or			2
			3	Working Capital (accrual basis)			3
			4	Previously levied taxes estimated to be received			4
			5	Interest			5
		259500	6	Transferred IN, from other funds			6
			7				7
			8				8
			9				9
	465000	465000	10	Total Resources, except taxes to be levied			10
			11	Taxes estimated to be received			11
			12	Taxes collected in year levied			12
	<b>465000</b>	<b>465000</b>	<b>13</b>	<b>TOTAL RESOURCES</b>			<b>13</b>
			14	REQUIREMENTS **			14
			15	Org. Unit or Prog. & Activity	Object Classification	Detail	15
	0	0	16	Admin	Personnel	Salaries, other	16
	0	0	17	District Op	aterials & Servic	Operations	17
			18				18
			19				19
			20				20
			21				21
			22				22
			23				23
			24				24
			25				25
			26				26
			27				27
			28				28
	465000	465000	29	Ending balance (prior years)			29
		578500	30	UNAPPROPRIATED ENDING FUND BALANCE			30
	<b>465000</b>	<b>465000</b>	<b>31</b>	<b>TOTAL REQUIREMENTS</b>			<b>31</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM  
LB-11**

This fund is authorized and established by resolution / ordinance number 1-10-1 on (date) 04/29/2010 for the following specified purpose:

To provide education and outreach in natural resources and conservation

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: **2020**

Watershed Education Reserve Fund  
(Fund)

Sherman County SWCD  
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2020 - 2021			
Actual		Adopted Budget Year 2019 - 2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2017 - 2018	First Preceding Year 2018 - 2019						
1			1	RESOURCES		1	
2	47702	54572	2	Cash on hand * (cash basis), or	35572	2	
3			3	Working Capital (accrual basis)		3	
4			4	Previously levied taxes estimated to be received		4	
5			5	Interest		5	
6	10000	0	6	Transferred IN, from other funds	8000	6	
7			7			7	
8			8			8	
9			9			9	
10	57702	54572	10	Total Resources, except taxes to be levied	43572	0	0
11			11	Taxes estimated to be received			
12			12	Taxes collected in year levied			
13	<b>57702</b>	<b>54572</b>	13	<b>TOTAL RESOURCES</b>	<b>43572</b>	<b>0</b>	<b>0</b>
14			14	REQUIREMENTS **			
15			15	Org. Unit or Prog. & Activity	Object Classification	Detail	
16	3130	4000	16	Education		Grants for education and outreach	10000
17	0	0	17	Education		Scholarship(s)	5000
18			18				
19			19				
20			20				
21			21				
22			22				
23			23				
24			24				
25			25				
26			26				
27			27				
28			28				
29	54572	50572	29	Ending balance (prior years)			
30		29000	30	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>		28572	0
31	<b>5373</b>	<b>3130</b>	31	<b>TOTAL REQUIREMENTS</b>		<b>43572</b>	<b>0</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year